

Trinity Episcopal Church
Minutes of the Vestry Meeting
Saturday, February 22, 2014

Present: Rob Baldwin (Rector), Lindy Eakin (Senior Warden), Dave Griffin, Andrew Hoyt, Pat Kehde, Terry Mandle, Rodney Olson, Marilyn Russell, Glenna Kleinkauf, Brenda Clary

Absent: Proctor Crow, Steven King, John Bullock

Call to Order

The meeting was called to order at 9 a.m. Fr. Rob led the opening prayer and the service for morning prayer was conducted.

Declaration of Quorum

A count was taken and a quorum declared.

Old Business

The only order of business to be taken up before the Retreat was Steve King's recommendation to award a contract to McElroy's, Inc. for the lighting protection system. Steve's recommendation (from his email) is as follows:

My apologies for being unable to share time with you this morning. We are hosting a booth at the Lawrence Home Show this weekend, it starting at 9:00 prevents me from being with you.

I have solicited proposals from four different local Electrical Contractors to install the Lightning Protection System designed by Mr. Steven Hughes. After a physical review of the steeple two contractors decided it was more than they wanted to undertake. One provided a verbal quotation for \$35,000 and the fourth Contractor, McElroy's Inc. provided a very professional Proposal totaling \$27,000 and is the Contractor I am recommending. I have worked with them in the past and they are very professional and efficient. Attached is their Proposal for your consideration. I am hopeful you would agree with my decision and vote to award the work to McElroy's.

Pat Kehde moved to approve Steve's recommendation. Glenna Kleinkauf seconded the motion. Discussion followed and the Vestry voted to approve awarding the contract to McElroy's.

Orientation

Fr. Rob then led the Vestry through an Orientation.

New Business

Following the orientation, the Vestry addressed new business. Fr. Rob indicated that Bill Benso was willing to continue serving as Treasurer this year. Pat moved the election of Bill Benso as Treasurer. Dave Griffin seconded the motion. The Vestry approved.

Fr. Rob then presented the Parochial Report for approval. After discovering several pages were missing, approval was tabled until we can get a full copy of the report. Approval may be done by email.

Pat Kehde brought up the GIFT program and we brainstormed ideas to make it more effective. Pat will work with Bob Sanner on several ideas and report back to the Vestry.

Property issues: The Vestry discussed the need to “clean up” several areas of the parish hall and education spaces. All agreed that too many items were being stored/discarded within the building. Storage is apparently a perennial issue. Fr. Rob will start by visiting with Susan Terry about the Education spaces and the items there. We will look to a cleanup day in April.

Fr. Rob advised that we need to elect two members to the Endowment Committee. Discussion about the role of the committee followed. There is a strong desire to have the committee present some planned giving education to the congregation.

Rectors report:

Fr. Rob reported on the changing nature of campus ministries in the Diocese and the Vestry discussed how Trinity might participate in working with campus ministries at KU, Haskell, and Baker.

Fr. Rob gave an update on office staffing. Patty Johnson’s last day was January 31. We are replacing her function by contracting with Terry Garrett, CPA, to handle much of the duties, with Marilyn Bean handling the contributions database. Chris Worley, our part-time web services person has resigned because he has a full-time job. Fr. Rob is looking at creative ways to handle those tasks with a volunteer or part-timer. Phillipa Duke has taken a job in Virginia. March 9 is her last day. She has recommended a temporary replacement and Fr. Rob will interview the person. Fr. Rob also announced that Tess Aldag has been hired as the primary Nursery attendant. She is a pre-med student at KU.

Focus Groups

Fr. Rob discussed the focus group project. Our intent is to cover the broad areas of Worship (style and time) and Programming (Adult).

Valarie McCord then led a session on focus groups, techniques, and tools for the Vestry to prepare for the project

Homework

For the next Vestry meeting we will have a report from Susan Terry on the Sunday school and clean up project, the full Parochial report to approve, and January and February financials.

The Vestry will need to appoint two new members to the Endowment Committee, bring draft focus group questions, and choose liaison roles.

Rodney Olson will serve on the Finance committee, Pat will work on the GIFT card program and outreach, Andrew on Parish Life, Mari with worship, Glenna with worship, Dave in discipleship (Canterbury), Terry on Stewardship, Brenda on outreach and Lindy on Finance.

Submitted by Lindy Eakin