

Trinity Episcopal Church
Minutes of the Vestry Meeting
Monday, March 21, 2016

Present: Rob Baldwin (Rector), Susan Terry (Assistant Rector), Terry Mandle (Senior Warden), Andrew Hoyt (Junior Warden), Jennifer Attocknie, Katie Bieker, Brenda Clary, Steve King, Glenna Kleinkauf, Dusty McCoy, Chuck Olcese, Marilyn Russell, David Severance, Bill Benso (Treasurer), Maria Thompson (Clerk)

Absent: Nora Clark

Guest: Jenn Holloway

Call to Order

The meeting was called to order by Fr. Rob at 6:35 p.m.

Declaration of Quorum

A count was taken and a quorum declared.

Approval of the Minutes of the January and February 2016 Meetings

Glenna made a motion to approve the Minutes of the January meeting. Katie seconded. The motion passed by unanimous vote.

Glenna made a motion to approve the Minutes of the February retreat, amending them to remove the participation by the Baker University Choir at an evening service as a proposed fund raising activity. Brenda seconded. The motion passed by unanimous vote.

Rector's Report

Fr. Rob discussed one item from his written report: demand for the nursery has grown, and we now need to separate the pre-K children from the infant to two-year-old group. He proposed leaving the younger children in the current nursery, and moving the 3- and 4-year olds to the lower level.

Assistant Rector's Report

Creating a new nursery will require some adjustments in the basement to accommodate the children. Mthr. Susan proposed using two rooms for their nursery and classroom. A clean-up and organization day was set for April 9th, 9:00 a.m.

We will need to hire at least one more nursery attendant. While there is an expectation that the paid attendants will always be here when needed, we would like to create a list of parents who would be willing to step in if an attendant is gone.

Anyone who has had Safe Church training can work in the nursery. A session needs to be set for everyone who works with any of our children and hasn't had the training yet.

Treasurer's Report

Bill discussed the financial report for March. We're current on all of our financial obligations.

Jenn Holloway and Bill are working on the financial reports to make them easier to understand and provide a truer picture of our income vs. expenditures.

Senior Warden's Report

In spite of the forecast for rain on Easter, the children's egg hunt will go on as planned. We'll move it inside if it does rain.

Junior Warden's Report

- The toilet on the first floor that flooded through the ceiling and down the walls in the basement has been repaired.
- Steve King repaired the ceiling over the copy area in the office
- The audio system in the nave has been repaired, but still needs to be synced with a new or repaired amp.
- The dying tree in the front yard has been removed.

Project Groups

Debt Reduction – Terry, Dusty & Katie

- We need to find out how important it is to parishioners to create a plaque naming everyone who contributed to the Organ Fund. There are those who would prefer to see funds for a plaque go toward the organ instead.
- To begin fund raising, we will focus on having personal meetings with top givers, then will send a letter to the entire parish.
- We need to find ways to keep fund raising in the fore year-round, and will need to be very transparent with the parish.
- There was some discussion regarding long-range issues that could be included in the fund raising campaign, such as preventive maintenance of the church's structure and equipment.

Newcomers – Mari & Chuck

- The new directory should be coming soon. We had a good turn-out from the parish.
- The group is going to work on a brochure about Trinity for newcomers.

Stewardship – Brenda & Jennifer

- They reviewed the feedback from last fall's Harvest Fest:
 - There was disappointment that no alcohol was provided.
 - Parishioners liked the big tent.
- We need to highlight parishioners who give time and talent because not everyone has a lot of money to give. Many people need to know that their time and talent are valued.
- A ministry fair would be a good way to help parishioners and newcomers learn about our many ministries and get involved in the life of the church.
- There was discussion about a fund raising idea: "Trinity's Got Talent" show and potluck.

Basement – Glenna, David, Steve & Andrew

- Plans were made for the April 9th clean-up to prepare for the new nursery and classroom for the pre-K children.
- Glass will be put in all of the classroom doors by the time Sunday School gets underway in the fall.

Adjournment

The meeting adjourned at 8:40 p.m. Fr. Rob led a prayer to close.

Respectfully submitted,
Maria Thompson, Clerk