

**Trinity Episcopal Church**  
**Minutes of the Vestry Meeting**  
**Monday, April 28, 2014**

**Present:** Rob Baldwin (Rector), Susan Terry (Assistant Priest), Lindy Eakin (Senior Warden), Steven King (Junior Warden), John Bullock, Brenda Clary, Proctor Crow, Dave Griffin, Andrew Hoyt, Pat Kehde, Glenna Kleinkauf, Terry Mandle, Mari Russell, Maria Thompson (Clerk), Bill Benso (Treasurer)

**Absent:** Rodney Olson

**Guest:** David Marker

**Call to Order**

The meeting was called to order at 7:10 p.m.

**Declaration of Quorum**

A count was taken and a quorum declared.

**Bible Study:** Ephesians 4:7-8, 11-16

**Candidate for Ordination**

David Marker discussed his discernment process, the work he has been doing, and his reasons for wanting to become a deacon.

**Approval of the Minutes of the March 2014 Meeting**

Glenna made a motion to approve the March Minutes. Mari seconded. The motion passed by unanimous vote.

**Focus Groups**

The Vestry ran through a series of potential focus group questions to determine what will be asked when the groups are convened. It was agreed that open-ended questions are best because they will allow participants to speak more freely.

**Junior Warden's Report**

- The organ is up and running, but there are still a few finishing touches that need to be done.
- The floor beneath the organ needs new bracing and will probably have to be re-wired.
- The installation of the lightning suppression system is scheduled to begin on April 30<sup>th</sup>.
- The maintenance budget is in good shape.

**Rector's Report**

Holy Week

In reviewing Holy Week with the staff, the general consensus was that the services went well and benefited from more advance planning than years past, but two services are receiving particular critical attention because of poor attendance:

- Tenebrae, held on Wednesday of Holy Week – Tenebrae has been consistently poorly attended, and liturgically is outside the prayer book and lacks the historical narrative of Maundy Thursday or Good Friday.
- 6:00 p.m. service on Easter – two factors may be causing the lower attendance at the Easter evening service:
  - the large number of the traditional evening service attendees at the Easter vigil;
  - the general timing of the service conflicting with family dinner plans.

Fr. Rob will be discussing whether we do either service as we draw closer to next year's Holy Week.

### Summer Service Bulletins

We are going to experiment with a variation on how we do service bulletins. Since the three Sunday services are largely the same each week following Pentecost (June 8), we will try a re-usable service booklet with a single-page handout that has the variable elements of the service – hymns, collects, readings, and prayers of the people. We will have a separate one for each service that will be handed out and then re-collected by ushers at each service. This will, at least for two months, cut down on the amount of staff and volunteer time needed to produce the bulletins, as well as the number of copies needed. We will experiment with this through the beginning of the school year in mid-August.

### Adult Forum

The new Adult Forum program has launched to a tremendous turnout, almost double what the class usually gets. It is a traditional Bible Study format that is examining the post-resurrection stories of the Gospels.

### Staffing Needs

- Church website – since Chris Worley resigned there has been no one regularly updating the main page to reflect upcoming events. Fr. Rob is currently looking for a volunteer to tackle this project, but we may end up using some of the staffing budget to provide some kind of stipend for this.
- Financial reporting – while we are moving closer to having consistent, accurate information, we are still not there. This has been a slower transition than what had been hoped for, and either the quality of information provided needs to improve, or other possibilities should be explored.

### **Treasurer's Report**

#### Organ Fund/Financing

To date we have 80 pledges totaling \$131,841.

- Payments made total \$82,202; \$49,639 remains outstanding.
- There have been 42 non-pledged contributions totaling \$21,327.
- The balance in the money market account at Central National Bank is \$101,822.

The construction/draw loan has been converted to a conventional loan. The value of the loan, \$240,000, has been withdrawn. The first payment on the current loan will be due on or about May 20, 2014. That amount is \$4,630.18.

All received invoices are currently paid; Reuter Organ Company has been paid in full.

Remaining expenditures will be for the lightning suppression system.

### **Ministry Liaison Reports**

#### Trinity Interfaith Food Pantry (TIFP)

- The number of people served in March was up from January, down from February.
- Rachel Schwaller will be stepping down from her fund raising role, but Fr. Rob is talking with someone who may take over for her.

### **Adjournment**

The meeting adjourned at 9:30 p.m.

Respectfully submitted,  
Maria Thompson, Clerk