

**Trinity Episcopal Church**  
**Minutes of the Vestry Meeting**  
**Monday, May 18, 2015**

**Present:** Rob Baldwin (Rector), Susan Terry (Assistant Rector), John Bullock (Senior Warden), Andrew Hoyt (Junior Warden), Nora Clark, Lindy Eakin, Brenda Clary, Terry Mandle, Rodney Olson, Marilyn Russell, Bruce Scoular, David Severance, Bill Benso (Treasurer), Maria Thompson (Clerk)

**Absent:** Steve King, Glenna Kleinkauf

**Guest:** Tod Sutton

**Call to Order**

The meeting was called to order at 7:05 p.m.

**Declaration of Quorum**

A count was taken and a quorum declared.

**Bible Study:** Luke 9:51-62

**Approval of the Minutes of the April 2015 Meeting**

David made a motion to approve the Minutes of the April Vestry meeting. Lindy seconded. The motion passed by unanimous vote.

**Volunteer Recognition**

The Vestry recognized Tudy Haller for the work she has done to make the Women's Questioning group a success.

**Endowment Board**

Tod Sutton discussed the quarterly report of the Endowment Board, which had been e-mailed to vestry members prior to this meeting. He was elected chair of the Board for 2015 at their February meeting. He said that he would like to see more dialogue between the Vestry and the Board.

The Vestry needs to appoint a fifth person to the Board, and should plan to do so as soon as possible.

50% of the endowment income needs to be distributed, and the Board has requested input and approval from the Vestry. This year they have \$3,000 to give. Their suggested recipients: Trinity Interfaith Food Pantry, K2K, Willow Domestic Violence Shelter, Habitat, Back Snack and Native American Student Services. The Vestry agreed to let the Board determine the distribution.

Michael Carlisle, the primary trust officer we've been dealing with at Central Bank of the Midwest (formerly Douglas County Bank) has left. We might be moving our business elsewhere.

**Rector's Report**

Upcoming Events

Sunday, May 24<sup>th</sup> is Pentecost, and the 10:30 service will feature an "instructional Eucharist" using a script, edited by Mthr. Susan, in which five narrators, each adopting a certain role in worship, describe a portion of the service. The goal is to have a service which will both educate newcomers and enrich the understanding of existing members.

Fr. Rob will be absent on Pentecost Sunday to attend a family wedding. Mthr. Susan will be handling the 8:00 and 10:30 AM services, and Stephanie Jenkins will be officiating the 6:00 PM service.

Pentecost will be the last 6:00 PM service for the season.

May 31 is Trinity Sunday, and we will be having a parish-wide picnic following the 10:30 service.

Staffing

We are currently awaiting a date for the hearing regarding Marilyn Bean.

Fr. Rob has hired Caroline Abrahamson to replace Susan Ralston as Children's Music Director. Caroline is a professional opera singer, studying at the University of Kansas, with experience in leading children's music programs in Episcopal churches. Unlike Susan Ralston, Caroline will be working year-round to lead the children's choir, and assist with the summer Sunday School program and the regular Sunday School program. With the increased hours, we are compensating her at \$3,900 a year, or \$75 a week. That's slightly more than Susan Ralston's annual salary of \$3,667, which was for only nine months of work.

We need more volunteers in the office, especially on Monday afternoons and Fridays. Fr. Rob is considering hiring another staff person who would come in a few hours a week to help Sarah. There is already money built into the budget for this.

#### Sound Systems

Fr. Rob purchased two new cordless microphones for approximately \$700 from Mass Street Music, and rented three more for use on Sunday (they only had two in stock to sell). He intends to purchase two more so we can have a set of four for regular use on Sundays. This is more than what we normally need, but the additional microphones will be useful for special events.

David Severance is borrowing two self-contained speakers with adjustable volume to place in the choir loft as a trial to see if that helps with the choir being able to hear the service. If that solution works, we can look into purchasing something similar.

#### Vestry Retreat

The Vestry Retreat is on May 30, from 10:00 AM to 3:00 PM, at the parish hall of St. Margaret's Episcopal Church.

#### **Assistant Rector's Report**

- Vacation Bible School (VBS) will be held at the end of July.
- Trinity will be hosting a girls-only weekend for the diocese in June. This will be for girls in ninth through twelfth grades.
- The Family Ministry group is doing very well. They are energetic and full of ideas.
- Teacher Appreciation Day on May 17<sup>th</sup> was a success. There was a good turn-out from the parish at the reception following the 10:30 service.
- The women's study groups are growing.
- Mthr. Susan would like honest feedback regarding the instructional Eucharist.

#### **Treasurer's Report**

- All bills have been paid.
- We are behind in income for year-to-date. We need to get word out to the parish regarding the need for more cash and requesting that pledges be paid now if possible.
- Mistakes were made on the financial report for this month, so a corrected version will be handed out at a later meeting.
- We have received another inquiry regarding our mineral rights.
- We are submitting a corrected parochial report for 2013, and our apportionment for this year is being recalculated. It should be accurate next year.
- A parishioner requested that we publish the income amounts from the gift card program a few times throughout the year, so we will try to do that.

#### **Senior Warden's Report**

- If you have agenda items for the Vestry meetings, please e-mail them to John before the meeting.
- John Bullock and Bill Benso are currently authorized to sign checks, but it would be good to have a couple more people to do that. Andrew and David agreed to do it.
- The retreat on May 30<sup>th</sup> will be about visioning for the future.

#### **Junior Warden's Report**

- A parishioner would like to have the Vestry develop a manual of policies and procedures for the kitchen and parish hall.
- The English Oak in the yard has died and will be removed. Another one will be put in its place. It had been given as a gift in tribute to Elenor Symons.
- Signs for the parking lot were discussed.

#### **Justice Matters**

Justice Matters will be an agenda item for the June Vestry meeting. Fr. Rob and Vestry members have been getting questions and comments from parishioners, so we must take a position on whether or not to join the organization. The cost might be an issue.

#### **Adjournment**

The meeting adjourned at 8:50 p.m. Fr. Rob closed with a prayer.

Respectfully submitted,  
Maria Thompson, Clerk