

Trinity Episcopal Church
Minutes of the Vestry Meeting
Monday, May 19, 2014

Present: Rob Baldwin (Rector), Susan Terry (Assistant Priest), Lindy Eakin (Senior Warden), Steven King (Junior Warden), John Bullock, Brenda Clary, Proctor Crow, Pat Kehde, Glenna Kleinkauf, Terry Mandle, Rodney Olson, Maria Thompson (Clerk), Bill Benso (Treasurer)

Absent: Dave Griffin, Andrew Hoyt, Mari Russell

Call to Order

The meeting was called to order at 7:10 p.m.

Declaration of Quorum

A count was taken and a quorum declared.

Bible Study: Matthew 24:42-47

Approval of the Minutes of the April 2014 Meeting

Steve made a motion to approve the April Minutes. Brenda seconded. The motion passed by unanimous vote.

Cottage Meetings/Focus Groups

Meetings will be held through the summer, Saturday evenings, 7:00-9:00. Sign-up sheets will be put up in the church. Ideally, there will be around 20 people at each meeting, as well as two vestry members to guide the discussion and take notes.

<u>Date</u>	<u>Vestry Members</u>
1) June 28	Brenda and Glenna
2) July 12	Pat and Rodney
3) July 26	Terry and Lindy
4) August 9	(tentative)

Junior Warden's Report

Area Beneath the Organ

The ceiling at the back of the church, beneath the organ, will need to be removed, each brace custom cut, and then it will have to be rewired. Steve will also look into new light fixtures. The job will create a mess and should take about a week. Steve will try to get it done mid-summer.

Future Work in the Choir Loft

- A gift was given to replace the asbestos tile in the loft. Once the organ work is completed, Steve will arrange to have the tile work done.
- Another hand rail needs to be installed on the staircase leading up to the loft.
- There is a 24" x 15" hole in the floor, beneath one of the windows, which needs to be repaired.
- The rail across the front of the loft is low; Steve will see what needs to be done to either raise the existing rail or install a new one.
- We need to get air conditioning into the loft.

Other Items

- The work on the lightning suppression system has gone well and is almost done.
- A sump pump in the Matthews Center burned out, and a new one is on order.

Senior Warden's Report

Plymouth Congregational and First United Methodist are going to have their annual garage sales on the same day in August. If there are enough people who would be interested in helping, Lindy and his wife, Liz Miller, will head up the effort to have a sale at Trinity to raise money for the organ.

Rector's Report

Church Sound System

There are sound system issues during services.

- Not everyone can hear the speakers at the front of the church, and there is often a crackle in the speakers.
- We are looking into purchasing new personal microphones.
- A new speaker is needed in the choir loft.
- Fr. Rob is hoping to get volunteers who will remain by the sound console during services and make sure everything works as it should.

Sunday Evening Service

Fr. Rob would like to start using a cantor for the 6:00 p.m. service in the fall. The cantor would be paid \$25 for rehearsal and \$25 for the service.

2014 Stewardship Campaign

Terry will lead the 2014 stewardship campaign. She will set up a committee to generate ideas and help with the planning.

Other Items

- Attendance at the Sunday morning Adult Forum is getting better.
- This summer we will try using the same service bulletins each week, changing out the readings and hymns. This should save on time, labor and costs to produce the bulletins.
- There will be a baptism on June 8th.
- Our new nursery attendant is Andrew Wright.
- We anticipate the usual summertime cash flow issues, so Fr. Rob will be making announcements requesting pledge payments.
- Fr. Rob is planning a vacation in late June and possibly early August.
- St. Clare's is going to close.

Assistant Priest's Report

Mthr. Susan discussed some of the highlights of her work over the past year:

- There were 40 volunteers throughout the fall and spring to help with children's activities.
- There was an average of 28 children in Sunday School each week, and 55 on Easter Sunday.
- Highlights of the past year include:
 - preparation of the Sunday School area in August, as well as a Celebration of Ministry liturgy for the teachers;
 - Blessing of the Animals during the Feast of St. Francis;
 - Children's Chapel;
 - study of saints and the All Saints Day parade in church;
 - intergenerational events;
 - Christmas Pageant;
 - Super Saturday – the topic was the Eucharist;
 - benefit shower for the infants at the Willow Domestic Violence Shelter;
 - Valentine's coffee hour in honor of our Sunday School Teachers;
 - burial of the 'Alleluia' at the beginning of Lent;
 - resurrection of the 'Alleluia' and the egg hunt on Easter;
 - recognition of teachers, graduates and the Canterbury intern, and a Teacher Thank-You Coffee Hour.

She also discussed on-going activities and plans for the future:

- St. Anna and St. Simeon Guild, which supports the newly baptized and their families;
- work with Fr. Rob to ensure a steady presence in the Nursery;
- planning the curriculum and recruiting volunteers for Summer Sunday School;
- Vacation Bible School;
- planning for possible new Children's Ministry activities/events for 2014-15.
- increasing support for the Willow Center;
- inviting the Humane Society to the Blessing of the Animals.

She needs to fill some newly-vacant Sunday School teacher positions, and asked Vestry members to give her the names of anyone who might be interested.

Treasurer's Report

April Financial Reports

- Right now we are in reasonably good shape, but income always falls in the summer. It is vital that parishioners make their pledge payments.
- Bill is still working to create reports that are easier to read.

Music Budget

We have exceeded our budget for singers at the 10:30 and 6:00 services, so the Finance Committee would like to use some of the gifts given for Easter music to pay for singers.

Glenna made a motion to approve the expenditure of financial gifts for Easter music on singers at the 10:30 and 6:00 services. Pat seconded. The motion passed by unanimous vote.

Douglas County Bank Loan

Bill provided a breakdown of expenses that have been/will be paid from the \$240,000 loan we have with Douglas County Bank.

- The amount yet to be paid to McElroy's for the lightning protection system is \$25,694. The total cost of the system will be \$27,000.
- The first payment on the loan, due May 20th, was paid on May 15th. The amount was \$4,650.
- The total amount paid out that was not related to the organ is \$7,433.

Organ Bank Account as of April 30, 2014

Total pledged (80 pledges)	\$131,841.00
Total pledges paid	82,227.00
Total yet to be paid	49,614.00
Total non-pledged donations	21,427.00
Total paid donations, pledged and non-pledged	103,654.00
Account balance as of May 1, 2014	\$101,961.03

Adjournment

The meeting adjourned at 9:00 p.m.

Respectfully submitted,
Maria Thompson, Clerk