

Trinity Episcopal Church

Minutes of the Vestry Meeting

Monday, May 22, 2017

Call to Order/Quorum Established

The meeting was called to order at 6:40 p.m.

A count was taken and a quorum declared.

Present: Father Rob, Mother Susan, Jennifer Attochnie, Katie Bieker, Brenda Clary, Heather Eichman, Andrew Hoyt, Steven King, Kim Mandel, Allison Marker, David Severence

Absent: Nora Clark, Katherine McGillvray, Chuck Olcese, Maria Thompson (Clerk), Bill Benso (Treasurer)

Minutes of the April 2017 Vestry meeting were approved.

Treasurer's report was presented by Father Rob in the treasurer's absence. It was noted that Gift income is distorted by the way it is tracked on the financial statements and Bill proposes removing everything but the net income from the reports.

Also noted on the financial statements were electricity bills in excess of the budget. Todd Sutton reported in detail on the system for starting times for various nave air conditioner units to avoid peak demand pricing. This information does not apply to the units cooling the rest of the church nor to the Matthews Center.

Endowment By-laws:

Todd Sutton also presented the endowment committee's proposed amendments to the by-laws for the vestry's approval. After some discussion of the committee's intent, approval was deferred for further review.

Rector's Report

Father Rob presented his report by email prior to the meeting. The primary topic was a "post-liturgic analysis" of Holy Week services and potential changes to be considered, including changes to Good Friday, more lighting for the Easter Vigil, and placement of additional chairs in front of the modesty rail rather than in the aisle on Easter Sunday. Episcopalian residents of Brandon Woods want to create a dedicated chapel and have inquired about using stained glass windows currently in storage in the Matthews Center. Father Rob will attempt to contact family members of donors first. Finally, Father Rob will need the church to provide his healthcare coverage effective June 1, 2017.

Assistant Rector's Report

Mother Susan reported that the church was losing one pre-kindergarten Sunday School teacher but will need summer Sunday School teachers. Plans for Vacation Bible School are to be announced. Thirteen youth were at Camp Wood for the week, and Mother Susan requested notes for care packages by Thursday.

Senior Warden's Report

We will continue regular monthly presentations at all three services to update the congregation on progress on debt reduction. Because of the Memorial Day holiday, the May update will be moved to the first Sunday of June.

Junior Warden's Report

A large limb fell on April 30, doing minor damage to cars in the parking lot, and bids for removal of the tree and additional tree work are being sought. David confirmed that the stained glass windows in the nursery have plexiglass on the inside to protect them. In addition, David included Todd Sutton's complete written explanation of the Nave HVAC control system.

Other Business

Chuck Olcese provided a written report on Centro Hispano's proposal for Trinity to host a scholarship for students who have registered under the Deferred Action for Childhood Arrivals ("DACA"). St. John's Catholic Church lacks the resources to host the program, and Centro Hispano itself believes it has too many personal connections with applicants. Central Hispano has a volunteer who has already raised funds and would continue to do so, and Trinity would not be responsible for fundraising. Trinity would have seats on the board to select recipients and would collect and distribute the funds but would not be assuming liability. After discussion, decision was deferred.

Based on Bill's suggestion, expense items were divided into categories, with a vestry member assigned to monitor each. The assignments are 1. Operations, Steve and David; 2. Administration, Heather; 3. Personnel, Brenda; 4. Communications, Kim; 5. Worship Experience, Jennifer; 6. Education, Katie; 7. Outreach, Allison and Andrew; and 8. Miscellaneous (including Hospitality, Funeral Expense, and Wedding Expense), Andrew.

A welcome pamphlet was presented and discussed. Changes were discussed, and Kim Mandel volunteered to consolidate for a final draft to present for the vestry's approval in July.

Adjournment

The meeting adjourned at 8:08 p.m.

Respectfully Submitted,

Brenda Clary
Vestry Member