

**Trinity Episcopal Church**  
**Minutes of the Vestry Meeting**  
**Monday, August 17, 2015**

**Present:** Rob Baldwin (Rector), Susan Terry (Assistant Rector), John Bullock (Senior Warden), Andrew Hoyt (Junior Warden), Jennifer Attocknie, Nora Clark, Brenda Clary, Lindy Eakin, Steve King, Glenna Kleinkauf, Terry Mandle, Rodney Olson, Mari Russell, David Severance, Bill Benso (Treasurer), Maria Thompson (Clerk)

**Guest:** Alex Baldwin

**Call to Order**

The meeting was called to order at 7:00 p.m. Fr. Rob led a prayer to open the meeting

**Declaration of Quorum**

A count was taken and a quorum declared.

**Approval of the Minutes of the July 2015 Meeting**

Lindy took the notes for the Minutes of the July 2015 meeting, but they had not been distributed in time to be approved.

**Financial Report**

Bill touched on some items in the Financial Report for July:

- The Internet Services line is understated by \$84.98; it should be \$114.96. Telephone is overstated by \$84.98; it should be \$136.94. These items will be corrected in the next reporting cycle.
- Reported expense for Repair & Maintenance is exceptional for July. This is driven by:
  - a. a lagging 2014 invoice from Integrated Systems for approximately \$800 that was overlooked during the transition to a new parish administrator;
  - b. a payment of over \$1,100 for repairs on the kneeling cushions in the nave;
  - c. a payment of over \$300 for landscape maintenance;
  - d. and a payment of \$150 for plumbing repair.
- The Diocese Assessment payment was overlooked during the month of July, but has subsequently been made. We will be able to make a double payment in August because it is a month with five Sundays.
- \$1,750 (50% of budget) was contributed to the Trinity Interfaith Food Pantry (TIFP) on August 17<sup>th</sup>.
- The Finance Committee has decided to separate the GIFT card program and its associated financials from the Operating Fund and its associated financials, beginning with the 2016 budget year.

**Diocesan Youth Ministry**

Alex Baldwin discussed the t-shirts for the Fall Fun Fest, and how important they are to the program participants. Funds for the shirts have been cut because of budget concerns in the Diocese. Trinity's Youth Group plans to raise money for the shirts, and would like the Vestry to match whatever is raised, up to \$125. Their goal is to raise a total of \$250.

Lindy made a motion to approve the funding to match the amount the Youth Group raises, up to \$125, toward the purchase of t-shirts for Fall Fun Fest. Glenna seconded. The motion passed by unanimous vote.

**Discernment Process**

John Bullock is entering the discernment process for the priesthood. He hopes to become a bi-vocational priest, maintaining his full-time job as an attorney. He has been through the orientation process at the Bishop Kemper School for Ministry, and now needs the support of the Vestry in order to move on in the process.

Fr. Rob passed around a letter of support for John, and it was signed by vestry members and the clerk.

**Assistant Rector's Report**

Mtr. Susan thanked Andrew for organizing the clean-up day. About 25 people came to help, and it was a success.

## **Small Groups**

### Basement Renovations

The top priority for the basement is to install windows in all of the doors, or purchase new doors that are glass or have windows built into them.

The walls will be painted in phases. The first area to be done will be the craft room.

### Newcomer Shepherding

- Ushers could identify newcomers and help introduce them to parishioners during the coffee hour after each service.
- A follow-up phone call would be made to discuss areas of interest to the newcomer, and point them toward parishioners who could help them get involved. The ushers might be able to make these calls
- Usher training would need to be updated to include these new duties.

### Organ Debt Reduction

- A gift of \$3,000 was recently given to help pay down the organ debt.
- Lindy will figure out who still owes pledge payments, then those people will need to be contacted.
- We need to find someone who is good at talking to people about money, and have that person help with the fund raising effort. It might be possible to find that person among those who are involved with the music program.
- We need to re-tell the story of the lightning strike because not everyone in the congregation was here when it happened, as well as make sure the parish understands that the cost of the lightning suppression system is included in the debt.

### Pledge Drive

Terry handed out a timeline for three events:

- 1) August-November 2015: Harvest Festival; the big event, "Come to the Tent," will be on September 26<sup>th</sup>.
- 2) January 2016: A ministry fair, possibly the same day as the Annual Meeting
- 3) Trinity Sunday 2016: "Trinity's Got Talent" Show

## **Proofer**

The proofer that is used to hold pies during the Ploughman's Lunch sits unused in the basement most of the time. Andrew asked for approval to purchase it for the sorority house where he works, with the understanding that it would be brought back to Trinity for the Ploughman's Lunch every year. Fr. Rob and Andrew will discuss the proposal with the interested parties at Trinity before a decision is made by the Vestry.

## **Adjournment**

The meeting adjourned at 9:00 p.m.

Respectfully submitted,  
Maria Thompson, Clerk