

**Trinity Episcopal Church
Minutes of the Vestry Meeting
Monday, September 21, 2015**

Present: Rob Baldwin (Rector), Susan Terry (Assistant Rector), John Bullock (Senior Warden), Andrew Hoyt (Junior Warden), Jennifer Attocknie, Nora Clark, Brenda Clary, Lindy Eakin, Steve King, Glenna Kleinkauf, Terry Mandle, David Severance, Bill Benso (Treasurer), Maria Thompson (Clerk)
Absent: Rodney Olson, Mari Russell

Call to Order

The meeting was called to order at 7:00 p.m. Fr. Rob led a prayer.

Declaration of Quorum

A count was taken and a quorum declared.

Approval of the Minutes of the August 2015 Meeting

Glenna made a motion to approve the Minutes of the August Vestry meeting. Steve seconded. The motion passed by unanimous vote.

Anti-Racism Training

The diocese is requiring that all lay leaders, clergy, and full- and part-time church employees have anti-racism training in the next three years. Workshops will be offered by the diocese.

Financial Report

Pledges

The Finance Committee asked Fr. Rob to contact parishioners who are behind in their pledges. Letters will go out to 15 people who have pledged \$4,000 or more, but have paid less than 35% of what they pledged.

August Financial Report

There are two anomalies in the August financial report:

- 1) There were no maintenance expenses in August. Bill researched this and confirmed that it's correct.
- 2) The Office Expense line is negative because we overpaid Canon and got a refund from them.

We are current on all obligations.

There are some concerns regarding expenditures for contracted musicians at the 10:30 service. Doug Lawrence will receive regular expenditure reports from Sarah so he can better keep track of his costs.

Tree

The new tree that replaced the one that had been planted in honor of Elenor Symons is already dying. We have a warranty on the tree, so will be able to replace it at no cost.

Warped Paneling

It will cost around \$8,000 to repair the trim and paneling in the nave. Before that's done, however, a vapor barrier will need to be installed to prevent further damage from condensation.

HVAC System

Scott Temperature has given us a bid for servicing all vents and filters four times a year. Andrew will ask for estimates from other businesses as well.

Proofer

Andrew asked for approval to purchase the proofer that is stored in the basement for the sorority house where he works, with the understanding that it would be brought back to Trinity to store pies during the Ploughman's Lunch every year.

Glenna made a motion to sell the proofer to Gamma Phi Beta sorority for \$600, with the understanding that Trinity will be able to use the proofer, at any time, upon request. Lindy seconded. The motion passed by unanimous vote.

Small Groups

Organ Debt Reduction

- Lindy will figure out who still owes pledge payments, then those people will need to be contacted.
- A new campaign to raise funds won't start until after the fall pledge drive is done.

Pledge Drive

Planning for the Harvest Festival has gone well.

- Children's programming will go on simultaneously with the main event.
- The key speaker, Fr. Kubicek, will celebrate and preach at all three services on October 4th.
- The ingathering will be at services on October 11th.
- Vestry members will follow up on pledge card collections after October 11th.

Volunteer Recognition

David Marker's mental health first aid program was very well done.

Adjournment

The meeting adjourned at 9:30 p.m. Fr. Rob led a prayer to close the meeting.

Respectfully submitted,
Maria Thompson, Clerk