

Trinity Episcopal Church
Minutes of the Vestry Meeting
Monday, December 15, 2014

Present: Rob Baldwin (Rector), Susan Terry (Assistant Rector), Lindy Eakin (Senior Warden), Steven King (Junior Warden), Brenda Clary, Proctor Crow, Dave Griffin, Andrew Hoyt, Pat Kehde, Glenna Kleinkauf, Terry Mandle, Rodney Olson, Mari Russell, Bill Benso (Treasurer), Maria Thompson (Clerk)

Absent: John Bullock

Guest: Susan Ralston

Call to Order

The meeting was called to order at 7:05 p.m. Fr. Rob led the prayer to open the meeting.

Declaration of Quorum

A count was taken and a quorum declared.

Approval of the Minutes of the November 2014 Meeting

Glenna made a motion to approve the November minutes. Proctor seconded. The motion passed by unanimous vote.

Seating for the Choir

Susan Ralston discussed the need for better seating in the choir loft and practice room (25 chairs for each area) and asked that \$3,785 from the Ralston Memorial Fund be used to pay for the chairs that she and Music Director Doug Lawrence had picked out.

Pat made a motion to approve the expenditure of \$3,785 from the Ralston Memorial Fund for 50 chairs for use by the choir. Mari seconded. The motion passed by unanimous vote.

Rector's Report

- There were three baptisms at the 10:30 service on November 23rd.
- There were several funerals and interments in the past month.
- Christmas Eve services will be at 5:00 (children's pageant) and 10:30 p.m. (lessons and carols)
- The Christmas Day service will be at 10:00 a.m.

Candidate for the Diaconate

Fr. Rob updated the Vestry on the progress of Rob Schwaller as he works toward ordination into the diaconate. The *Letter of Support and Commitment from the Vestry* was passed around and signed by enough Vestry members to allow Rob S. to go forward with the ordination process.

Service Bulletins

Because of concerns regarding the amount of time items stay in the Sunday service bulletins, as well as their length, the Vestry set up guidelines to help the office staff work with parishioners in regard to the placement of announcements or articles. These will be used on a trial basis, and will be adopted as policy if they work successfully:

- 1) All items will be limited to a maximum of 200 words. If they are longer than that, Marilyn will have the right to give them back to the submitter for edits.
- 2) All items will run for a maximum of three weeks. If the submitter wants them to run again, they will have to wait three weeks before re-submitting.

Junior Warden's Report

- The new sidewalk, joining the Hare Garden to the door at the end of the colonnade, has been poured.

Nominating Committee

The Nominating Committee is still looking for names to put on the ballot for elections at the Annual Meeting. Steve indicated that he would be willing to run for a second three-year term if they fail to find enough people to fill out a slate.

Assistant Rector's Report

- La Posada has been a greater success than had been hoped for, with families signing up for every day throughout Advent.
- There was a good turnout of both children and volunteers for the Advent Fun Day on December 6th.

Treasurer's Report

Bill discussed the Financial Report for December and year to date.

- We are close to having 100% of pledges for 2014 collected.

2015 Budget

Lindy handed out a draft budget scenario that was based on the discussion at the December 6th vestry planning session. We will wait to see what kind of pledges come in the next few weeks before setting a budget to be presented at the Annual Meeting in January.

Lindy explained the large, unexpected increase in our apportionment: money that had been collected for the organ fund was included when income was reported for a previous year, but it should not have been reported as income. Fr. Rob is pulling together documentation to support our request for a decreased apportionment.

Annual Meeting

The 2015 Annual Meeting will be on January 18th.

Adjournment

The meeting adjourned at 9:20 p.m.

Respectfully submitted,
Maria Thompson, Clerk