

Agenda

Trinity Episcopal Church Vestry Meeting

May 4, 2020

Call to Order 6:30 p.m./Quorum Established 7:00 p.m.

- Devotion by Father Rob Baldwin – Remembering Martyrs of the Reformation Era
- April 2020 Minutes – Linda McCoy moved to approve the April Minutes as amended, Richard seconded, Motion carries.

Consent Agenda – Bill Perkins moved to accept the consent the agenda as submitted; Linda McCoy Seconded, motion carries

1. Rector's Report-Attached
 - a. Foundation Work on our neighbor's building requires access from our property between the Matthew's center and the building to the south. Steve talked to contractor and no new sidewalks will be disturbed only the skinny sidewalk between the buildings. The communication with the owner of that building states they will reinstall the sidewalk.
2. Treasurer's Report-Attached
3. Junior Warden Report
 - a. The consistency of our Internet connectivity is deteriorating. It appears that equipment is past it's expected life and a new router will need to be purchased and installed. This is an approximately \$35 cost and well worth it.
4. Senior Warden-No Report
5. Communications committee-Attached
6. Education Committee-Attached
7. Newcomer Greeter Committee – No Report
8. Fundraising Committee-No Report

Business Agenda

- Father Rob:
 - a. Staff Salaries:
 - i. Lost Youth Minister and Newcomer staff. Fr. Rob proposed not replacing the Newcomer staff since the office is closed and they were the primary backup on the phones and public. Reinstate this position in August or September. Betsi Anderson and Linda McCoy are on the newcomer committee and could pick up any follow-up needed. Fr. Rob will review the comments and get back with Linda McCoy with a list of names.
 - ii. The approved budget has Dina and Doug Lawrence both at half salary. Since Doug's annual salary is divided by 12 months it equals \$150 per service. Fr. Rob recommends raising Dina back up to \$300 a Service based on the work she has been doing during this pandemic for the online services and keep Doug at \$150.

There was a good amount of discussion and clarification on this line item. David Severance made a motion to raise Dina's salary to \$300 per service; Linda McCoy Seconded.

- iii. Donna Griffin questioned the education salary for Susan– for now it the salary will remain as is and Fr. Rob will follow-up with Susan to request she use her committee more. The hope is to use the committee members to expand the program offerings and reach out to the families through a variety of types of communication to make sure we can grow attendance.

b. Restoration of Service/Support Discussions:

- i. Bishop Bascom, National Church Guidelines and the State of Kansas have all revised their pandemic guidelines. Maximum gathering is 30 people.
- ii. Fr. Rob sent out an email about reopening the church and only received 15 responses. 14 were a resounding no and the 15th was someone from the 8 a.m. In-order-to accommodate half our typical Sunday Service numbers, it would require multiple services. We would have to require masks, schedule and assign seating plus we are not allowed to have a nursery or restrooms available. How would we do Eucharist? We would need to clean between services which would be extremely tough.
- iii. Betsi Anderson mentioned the vaccine may be ready around the first of next year and we may end up waiting until that time to reopen.
- iv. Bill Perkins asked if we should outline the logistics for future phases, such as, when 90 people can gather, etc. Betsi stated it wasn't about the numbers but more about the protocols that are required as we move through this pandemic. Leslie Foust revisited the emails Fr. Rob received and asked why we were considering reopening with those responses. It was suggested that we discuss the upcoming month at each monthly vestry meeting.
- v. The conversation moved to improving the offerings on internet to get more of the parish members involved. Morning or evening compline, Coffee Hour, Adult Christian Formation, etc.
- vi. To improve our internet presence, we will need to upgrade our equipment. Currently Mandy and Fr. Rob are using cellphones and a laptop for the Sunday Service. Fr. Rob asked us to consider two new cameras. Bill Perkins made a motion to have the communication committee look into the new equipment and the cost associated with that. In lieu of a motion, the committee will get information and come back with a cost.
- vii. We need to start touching base with people with calls, post cards, etc. Fr. Rob is concerned about pastoral care, prayer requests, etc. Sending more emails with requests for anniversaries, birthdays, etc.
- viii. Fr. Rob stated that they would start doing hymns with the words on screen, having responses in the pews. It was decided that the vestry members would sign up for different Sundays to add responses to the Services.
- ix. After much discussion, it was decided that we would not open until after our next Vestry Meeting on June 1, 2020.

- x. We do need to discuss how we respond to the slow reopening as we move forward through these phases. Shoot your ideas to Fr. Rob and he will process these.
 - xi. There is a concern about the financial health of this church with a long-term closure. He has been making announcements to remind parishioners to send in their tithe. Wednesday evening service is also asking for donations to the discretionary funds and asking parishioners to maintain their tithe.
 - xii. Linda McCoy asked about the CARES program. A discussion between Steve King and Linda McCoy discussing this program and what it has been decided by the Federal government to date. The Federal Government is continuing to make modifications to the program and no one is certain what it will look like at the end. Linda suggested having a discussion with our banks. It could become a loan with 1% interest (subject to change) to be paid over 2 years. This could change at any time. Fr. Rob wanted to know if he should talk to Vicky about contacting the Bank. He asked for a motion. More discussion ensued. No motion was ever made.
 - xiii. Liz Miller is stepping down as treasurer. Everyone wanted her to know how much they appreciated her hard work. Liz and Fr. Rob talked to Cristian Sauciu and asked if he would be willing to step in. He has a good deal of experience that would be beneficial to the church and dissemination information to the parish. Cristian was very interested in taking this position. Richard Lungstrum moved to approved Cristian's nomination as Treasurer, David Severance seconded, motion carries.
- Betsi: Global Communications – We need to continue to grow the communication, ROBO calls with liturgy, Sunday school forum. She asks for us to have multiple locations that people can find the offerings. Her co-worker with a good deal of experience with this stated that you need to communicate these things in at least 10 different ways. Camille Olcese asked about adding information to the facebook page, she would like to have a moderator that collects this information and put out the appropriate information throughout the week. Fr. Rob said that everyone can post to facebook however, not everyone will get notified that something has been posted. It has to do with the algorithm that facebook uses. You can pay to boost a posting, or you can have watch parties that will reach more people.
 - Communication Committee: Two new members, Melissa and Jacob, have experience reworking websites. They are purposing to change from word press to square space which makes the site more user friendly. The cost for Word Press is \$204 for 4 years (expires in 2021) and square space is \$144 per year. Camille Olcese made a motion to move from Word Press to Square Space and Melissa and Jacob to redesign the website, Bill Perkins seconded, discussion followed. Streaming services are much easier on Square Space. Melissa and Jacob would like the webpage to reflect our Church, so Camille will be asking for one sentence about what trinity means to us and what we see for its future. Motion Carried.
 - Richard/Betsi: Scott Temperature Decisions: Betsi purposed a bid \$4,590. Richard wanted to know if Fr. Rob had heard back from roofers-he had not. Richard asked about the Stain Glass

Windows (a back-burner maintenance items) – David said it was \$52,000. Richard Lungstrum moved to accept the bid from Scott Temperature, Betsi Anderson seconded, motion carried.

- Update with the flooring the floor downstairs – Richard and Brenda were both not happy with the installation. The individual responsible for laying the floor is currently quarantined. They will get back to us at the next meeting.
- Repair on the Bell: The cost to do this work would be 6 to 9,000. This will be put on hold.
- Stained Glass windows: Purposed an adopt a window to get them fixed. The price is broken down into section per different
- Campus Missioners are doing evening Compline on Sundays, Tuesdays and Thursdays. There are a number of compline and noon day services from clergy such as Mother Betty and Mother Stephanie.
- Adjournment with a word of Prayer by Fr. Rob.

PLEASE SEND IN A PASSING OF THE PEACE VIDEO TO FR. ROB