

Minutes
Trinity Episcopal Church Vestry Meeting
September 7, 2020

Call to Order 7:00 p.m.

- Call to order: by Steve King– 10 of 12 present a quorum.

Consent Agenda – Linda McCoy moved to accept the consent agenda, Richard Lungstrum seconded, Motion carries.

1. Rector’s Report-Pod Sessions on Facebook, Ministry opportunity with classrooms in the basement, etc. more below in New Business.
2. Treasurer’s Report-emailed in. discussion below in new business
3. Junior Warden Report - No Report
4. Senior Warden-No Report
5. Communications committee-Subcommittee: AV Report
6. Education Committee- Report
7. Newcomer Greeter Committee – No Report
8. Fundraising Committee-No Report

New Business

- None

Old Business Agenda

- Communication Committee: We need an upgraded license, so we can embed the calendar into the page. It will be an additional \$5.00 a month or \$60 a year. John Broholm made a motion to accept; Bill Seconded; motion carries. We raised \$2,100 from the parish toward this equipment. Bill Perkins said they didn’t have a firm number yet. There will be additional installation and cabling requirements that will add cost to the overall costs. Sandra Wiechert offered her husband’s memorial fund to cover the costs. Fr. Rob said that request would need to go through approval processes. Memorial funds are decided by Vestry.

- Strategic planning-getting through 2021 with Covid: Opening and Money
 - a. 4 vestry members needed
 - b. Need to establish a Task Force. It will require a good deal of creativity (Glenna and Ann Elizabeth will not be involved this year). Betsy asked if there had been any folks stating they had time and are willing to participate where needed. These individuals might be interested in brainstorming ideas. Fr. Rob will think on this question and get back to us. Betsy and Linda are willing to volunteer. Linda will talk to the Anchor Women to see if anyone is interested. Bill Perkins suggested that we divide up the parishioners between the vestry members once the plan is in place. Betsy Anderson suggested possible zoom meetings with small groups to have discussions. Steve King offered to be involved. He thinks it will need to be a collaboration between the Task Force and the Finance Committee. Fr. Rob will set up a zoom meeting with those interested in being on the Task Force.
 - No harvest festival - Pledge drive has been traditionally big social gatherings that won't happen now.
 - c. Finance Committee to create a Budget for next year (Cristian, Vicky and Fr. Rob have started discussion)
 - d. Would like to bring in the additional staff member now to cover Jonah Brandley. This individual would focus on our live stream and similar communications. This individual would have fewer hours at a lower hourly rate than Jonah. He has been looking at unemployed KU grads in the film and communication department. Jennifer Attocknie asked for him to send her the job description. John Broholm suggested sending something to Steve Rottinghaus in the journalism department as they also have strategic communications students with similar skills.
 - e. David Severance will contact his equipment supplier to see when the equipment will be in. Fr. Rob is extremely frustrated with Vimeo, we have an open ticket that is 5 days old to try and figure out why the feed is so inconsistent. Nothing on our end has changed technologically. Bill Perkins and Father Rob will discuss this later.
 - f. St. Francis October 4, 2020 – David Severance asked if we want to plan the blessing of the animals on Saturday or Sunday. Fr. Rob suggested two sessions, one on Saturday outside the parish hall and a zoom meeting following the service.
 - g. Morning prayer service in Spanish – Similar to Wednesday night where we pick up the saints in the holy men and holy women book. Doing this in Spanish to open ourselves to another group of folks. Fr. Rob is all for it if we can find the leadership for it. We have Spanish prayer books somewhere (John Broholm said we do and he thought we had may have one of them). Ray Segebrecht started working on this years ago but it never came together, however he may be a resource. There was some discussion and questions. David will follow up with Vashti and go from there.

- h. Update on the Pod: Spoke with Insurance agent and the agent compiled a list of items that needed to be dealt with, signed off on, etc. Fr. Rob will work through all of these.
 - o Access to online learning platforms
 - o Background check on adults
 - o They will take the Prevention of Sexual misconduct program
 - o It would be great if they had their own insurance, but not sure if the school is covering this or not.
 - o Sent a copy of the boiler plate Ministry risk management activity participation agreement.

He was contacted by one of the Hillcrest pods. This pod has 11 children and 2 adults. They are willing to do their own cleaning. The school is supplying jump packs, food, and tablets. Betsy was curious about utility charges and cleaning. It would be 8 to 4 p.m. Monday through Friday. Camille Olcese asked what need this service was meeting. Fr. Rob stated that with the virtual learning and parents with elementary school kids having to work, there were pods created so working parents had a location for their students to during their virtual learning classes where they would be monitored and would also be able to get assistance by the adults running the pod. Fr. Rob asked what our thoughts were on this. All responded positively to the idea. There was a discussion on spaces, cleaning, etc.

The Parent leader is Kristen Lewetzow-Maxon and can be reached at 785-766-5395 or by email at klewetzow@gmail.com Kristen joined the zoom meeting and answered everyone's questions.

Following the discussion with Kristen, there was additional discussion. A special meeting will be held to discuss and approve this outreach service.

- i. Opening up the church: Fr. Rob, Donna Griffin and me, John Broholm, have discussed how to reopen and move through the church. There is a document with preliminary thoughts. Presently, we are not able to do a live service and a live feed at the same time. Once our equipment is updated, we will be able to manage this. Fr. Rob suggested doing two services. One would be a live feed and the other would be a live service prior to that service.

Finances

Cristian Sauciuc, treasurer, spoke to the current budget. The budget overall look reasonable but has increased from last month. We need to be careful about our future one-time expenses since we are down revenue. The operations line was well over budget and may raise red flags due to the purchase of the carpet, however, it was an expected expense. There were other areas that came in much lower which is why the overall budget looks reasonable. What we need to remember is the money coming in is much lower than normally. Cristian would like to be on the pledge drive task force call.

PPP loan – We are still in the start up process and should hear something in the next few weeks.

- Adjournment with a word of Prayer by Fr. Rob.
- Regular meeting will be Monday, October 5, 2020 @ 7 p.m.

PLEASE SEND IN A PASSING OF THE PEACE VIDEO TO FR. ROB